

## **Alert Plan Check List**

District 2E2

Clubs and Zones

This check list is expected to assist our Lions Clubs and Zones as they develop Alert Plans for their respective benefit and Plans that will facilitate coordination between the clubs and District 2E2.

1. Each Lions Club and Zone should appoint an Alert Chair and communicate the Identity of these Chairs to the District Alert Chair(s).
2. Each Alert Chair is expected to develop one or more Alert Plans for their club or Zone, which plans should be consistent with the District 2E2 Alert Plan and LCI guidelines for these plans.
3. Alert Chairs and any committee members are expected to attend CERT training or the equivalent, as this training in addition to preparing the Alert personnel to deal with emergencies, facilitates access to the emergency zones and the like.
4. Alert Chairs are expected to contact local first responders (Police, Fire, Red Cross, etc.) and establish communication protocols with these entities.
5. Alert Chairs are expected to become proficient at recognizing situations where an MD2 or LCIF grant may be available and the processes for applying and accounting for these grants.
6. Alert Chairs are expected to be proficient at recognizing situations where a District 2E2 Alert Fund grant may be available and applying and accounting for such a grant. It is noted that Alert Fund grants are only available to Lions Clubs that have an Alert Chair as of July 1, 2014.
7. Alert Chairs are expected to establish and maintain an accounting of assets and resources that may be available for local needs as well as needs across the District.
8. Alert Chairs are expected to recognize and consider special needs that may apply to their club, e.g., local daycare, assisted living facilities, etc.

Sincerely, District 2E2 Alert Chairs  
\Charlie Bethards\ & \Butch Beardsley\  
817 999 4784 & 817 366 4311